



**GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT  
BOARD OF EDUCATION  
April 20, 2015  
6:30 p.m.**

**AGENDA**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. President's Welcome**
- 4. Roll Call**

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

- 5. Commendations**

**OHSA State Wrestling Team Participants:** Two Granville High School wrestlers will be honored for their outstanding performances which qualified them to participate at the state tournament this season.

**Honorees are:** Christian Price and Luke Mendicino

**Middle School Wrestling State Tournament Participants:** Seven Granville Middle School wrestlers will be honored for their outstanding performances which qualified them to participate at the state tournament this season.

**Honorees are:** Douglas Terry, Zach Walsh, Brandon Haley, Jaxtin Steffeny, Max Markgraf, Joey Rutherford and Keegan VanMeter.

**OHSSA State Bowling Qualifier:** One Granville High School bowler will be recognized for her exceptional year on the GHS girls bowling team, and for her participation at the state tournament this season.

**Honoree:** Carley Eggleton

**Indoor Track OATCCC State Participants:** Granville High School indoor track team members who participated in the state tournament this season will be honored for their hard work and winning performances.

**Honorees:** Micaela DeGenero, Natalie Price, Claire Lamb, Destiny Braden, Cassidy Carey

**GHS Competition Cheerleading Team:** The team is being recognized for placing third at state cheerleading competition.

**Honorees:** Captains Brook Murphy, Madeline Schnaidt, Victoria Wright, Kelsey Mull and Chloe Payne.

**Leaders for Learning Award Winner:** Fifth Grade Teacher, Leslie Hopping, will be honored for receiving the 2014 Leaders for Learning Award presented by the Licking County Foundation.

**Outstanding Environmental Educator Award Winner:** GHS Environmental Science Teacher, Jim Reding, will be honored for receiving this award for his contributions to environmental education in Ohio.

**6. Staff Reports**

- Granville Recreation District Update – Andy Wildman and Brian Goss
- Legislative Update – Jeff Brown, Mike Sobul
- Innovation Process – Jeff Brown

**7. Board Discussion**

- Innovation Think Tank Process

**8. Public Comments**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

See Board Policy No. 0169.1 – Public Participation at Board Meetings.

**9. Board Reports**

Dr. Jennifer Cornman  
Katie Rentel

C-Tec Board  
Newark Granville Community Authority

**10. Action Agenda**

**10.01 Contracted Services Agreement**

*Recommended by Superintendent:*

**Motion:** Approval to contract with Shana Baker for hearing impaired services in support of special needs children as requested effective April 1, 2015 through the 2015-2016 school year.

Dr. Cornman\_\_\_\_\_Ms. Deeds \_\_\_\_\_Mr. Ginise \_\_\_\_\_Mr. Miller\_\_\_\_\_ Dr. Rentel\_\_\_\_\_

**10.02 Unpaid Leaves of Absence**

*Recommended by Superintendent:*

**Motion:** To approve the following unpaid leave of absence:

- Dawn Parisi, ELL teacher, May 15, 2015.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

### **10.03 Leave of Absence**

*Recommended by Superintendent:*

Motion: Approval of the following leave of absence:

- Tammy Breymaier, GIS School Counselor, effective April 3 through April 20, 2015.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

### **10.04 Sabbatical Leave**

*Recommended by Superintendent:*

Motion: Approval of the sabbatical leave of absence for Sue Borchers Zeanah, Middle School Physical Education Teacher, for the 2015-2016 school year to acquire adaptive physical education license.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

### **10.05 Approval of Resolution for Purchase of School Bus**

*Recommended by Superintendent:*

Motion: Approval of resolution authorizing lease purchase of a school bus not to exceed \$90,000.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel

### **10.06 Handbooks for the 2015-2016 School Year**

*Recommended by Superintendent:*

Motion: Approve the following Handbooks for the 2015-2016 school year.

- Granville High School
- Granville Intermediate/Granville Elementary School
- Granville Middle School

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

### **10.07 Assistant Principal (GES/GIS) for the 2015-2016 school year**

*Superintendent recommends employment of the following contract (s) pending verification of all licensure requirements and BCII/FBI criminal records check:*

Motion: Approval of Annette Losco to be employed as the new GES and GIS Assistant Principal for a two year contract effective August 1, 2015 to July 31, 2017.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

#### **10.08 Human Resources Secretary for the 2014-2015 school year**

*Superintendent recommends employment of the following contract (s) pending verification of all licensure requirements and BCII/FBI criminal records check:*

Motion: Approval of Marie Kreger for a contract for the remainder of the 2014-2015 school year as the Human Resources Secretary Effective May 11 through June 30, 2015.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

#### **10.09 Human Resources Secretary for the 2015-2016 school year**

*Superintendent recommends employment of the following contract (s) pending verification of all licensure requirements and BCII/FBI criminal records check:*

Motion: Approval of Marie Kreger for a one year contract for the 2015-2016 school year as a Human Resources Secretary effective July 1, 2015 through June 30, 2016.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

#### **10.10 School Psychologist for the 2015-2016 school year**

*Superintendent recommends employment of the following contract (s) pending verification of all licensure requirements and BCII/FBI criminal records check:*

Motion: Approval of Chad Timmons for a one year contract for the 2015-2016 school year as a School Psychologist effective July 1, 2015 through June 30, 2016.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

#### **10.11 Board Policy Adoption**

*Recommended by Superintendent:*

Motion: Approve the following Board Policies effective immediately:

- AFC-2 (Also, GCN-2), Evaluation of Professional Staff(Administrators Both Professional and Support)
- GCB-1-R, Professional Staff Contracts and Compensation Plans (Teachers)
- GCN-2 (Also, AFC-2), Evaluation of Professional Staff (Administrators Both Professional and Support)
- IGAE, Health Education
- IGBE, Remedial Instruction (Intervention Services)
- IGBEA, Reading Skills Assessments and Interventions (Third-Grade Reading Guarantee)
- IGBEA-R, Reading Skills Assessments and Interventions (Third-Grade Reading Guarantee)
- IJA, Career Advising
- JEC, School Admission
- JEE, Student Attendance Accounting (Missing and Absent Children)
- JHCD, Administering Medications to Students (Version 1)
- JP, Positive Behavioral Interventions and Supports (Restraint and Seclusion)
- KG, Community Use of School Premises (Equal Access)

Dr. Cornman\_\_\_\_\_Ms. Deeds \_\_\_\_\_Mr. Ginise \_\_\_\_\_Mr. Miller\_\_\_\_\_ Dr. Rentel\_\_\_\_\_

## **11. Consent Agenda**

### **11.01 Approval of Routine Business by Consent**

*The Superintendent recommends the acceptance of the following consent items.*

#### **A. Adoption of Minutes:**

Adopt the minutes of the regular Board of Education meeting held on March 16, 2015. **(Attachments)**

#### **B. Donations**

- A donation of \$200.00 in welding helmets to the GHS Technology Department from Adam and Lori Conway.
- A donation of \$50.00 to the GHS band from the Licking County Aging Program for the Blue Steel Drum Performance at Heritage Hall Senior Center.
- A donation of \$100.00 to GIS Archery Club from Scott Kuehn.
- A donation of \$5382.20 in books and resources to GHS from Rita Baldwin.
- A donation of \$1500.00 from the Ohio Ecological Food and Farm Association.

- A donation of \$500.00 to GHS for the college fair from State Farm Insurance Company.
- A donation of \$700.00 to GHS from Home Team Marketing LLC for sign hanging in gym.
- A donation of \$3,175.00 to GIS from Granville K-6 PTO for the bookroom.
- A donation of \$10,000.00 to GES from Granville K-6 PTO for the bookroom.

**C. Employment:**

**1. Supplemental Contracts for 2014-2015**

*Superintendent recommends employment of the following supplemental contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.*

<u><b>Group 2</b></u>	<u><b>Name</b></u>
Terry Miller (retroactive to April 14, 2015)	Head Boys Lacrosse
<u><b>Group 3</b></u>	
Steve Barns (retroactive to June 16, 2014)	Asst. Boys Soccer
<u><b>Group 4</b></u>	
Bob Meek (retroactive to April 14, 2015)	Asst. Boys Lacrosse

**2. Retirement**

*Superintendent recommends with appreciation of service, approval of the following retirement:*

- Kenneth Hale, bus driver, effective May 31, 2015.
- Paula BeVier, bus driver, effective May 31, 2015.
- Jon Bennett, GHS Industrial Arts/Technology teacher, effective May 31, 2015.
- Flo Desmone, bus driver, effective August 10, 2015.

**3. Resignations**

*Superintendent recommends with appreciation of service, approval of the following resignation:*

- Jeffrey Gress, Head Boys Lacrosse Coach, effective immediately.
- Deb Lancashire, GIS Teacher, effective May 31, 2015.
- Jami Dague, GIS Educational Aide, effective immediately.
- Terry Miller, Asst. Boys Lacrosse Coach, effective April 14, 2015.
- Bob Meek, Asst. Boys Lacrosse Coach (.50), effective April 14, 2015.

**4. Extended Time Contract for the 2015-2016 School Year**

- Melissa Schmidgall, District Psychologist, 10 days

Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Rentel \_\_\_\_\_

## **End of Consent Agenda**

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### **12. Finances**

#### **12.01 Financial Statements**

*Treasurer recommends:*

Motion: Approval of the March, 2015 financial report. **(Attachment)**

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

### **13. Adjournment**

Motion: To adjourn.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

### **Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters

of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and shall publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the agenda.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to approximately three (3) minutes duration.
- E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- F. Tape or video recordings are permitted, providing the person operating the recorder has received approval from the Superintendent prior to the Board meeting and agrees to the placement of the equipment and to abide by the following conditions: 1) no obstructions are created between the Board and the audience; 2) no interviews are conducted in the meeting room while the Board is in session; 3) no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- G. The presiding officer may 1) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; 2) request any individual to leave the meeting when that person does not observe reasonable decorum; 3) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; 4) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- H. The portion of the meeting during which the participation of the public is invited shall be limited to approximately thirty (30) minutes at the beginning of the meeting early in the agenda.

From Granville Exempted Village Schools ByLaws and Policies No. 0169.1





Granville Board of Education  
REGULAR MEETING MINUTES  
March 16, 2015

**Monday, March 16, 2015**

The Granville Exempted Village School District Board of Education met in regular session at the District Office on this date. The President of the Board Dr. Jennifer Cornman called the meeting to order at 6:33 p.m. Responding to roll call was: Dr. Jennifer Cornman, Ms. Amy Deeds, Mr. Russell Ginise, Mr. Thomas Miller and Dr. Kathryn Rentel. Also present was Jeff Brown, Superintendent, Mike Sobul, Treasurer.

**Pledge of Allegiance**

**Commendations**

**Band, Choir and Orchestra Officers:** Granville High School students will be commended for being selected for their participation in the Ohio Music Education Association contest.

Choir officers being honored: Lauren Rutherford, Madeline Schnaidt, Austin Finley, Will Emery and Gabriella Schnaidt.

Orchestra section leaders being honored: Kyle Otterstedt, Noah Green, Claire Zehnal, Craig Fouts, Will Ford, Mason Holt, Jessica Jones, Thomas Patto, Jon Hubert, and Chris Carlson.

Band officers being honored: Amanda Paulsen and Evan Hudgens.

**OHSA State Swim Team Participants:** Eight Granville High School swim team members will be honored for their exceptional performances this season which qualified them to participate at the OHSSA state swim and diving competition.

Girls' Swim Team Honorees: Abby Stone, Paige Griesse, Sarah Martin, Maggie McGonagle.

Boys' Swim Team Honorees: Grant Stahl, Timmy Spichiger, Colin McDermott, Rowan Moore.

**Master Teachers:** Four Granville teachers will be recognized for their hard work and dedication required to complete their Master Teacher renewals.

Honorees: Kristen Snyder, Emily Goins, Tracey Salinas, Lisa Hartshorn

**Snow Removal Crew:** Members of the crew are being commended for spending their early morning and long days clearing snow and ice on the grounds of the Granville Schools.

Honorees: Lloyd Sainsbury, Greg Griffith, Frank Fahner and Brandan Metzger.



Granville Board of Education  
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**2015 International Education Project of the Year Award:** The Columbus Council on World Affairs presented this award to Granville High School March 3, 2015 for pioneering the Global Scholars Diploma Program.

Presentation of Award Trophy: Accepting the award are Teacher Jeremy Hopping, Principal Matt Durst and Assistant Superintendent Ryan Bernath.

**Staff Report**

- Hiring Process – Tonya Sherburne
- High School, Middle School, Intermediate School, Elementary School Handbooks and Board Policies (First Reading) – Jeff Brown
- Legislative Update – Jeff Brown, Mike Sobul
- Granville Recreation District Update – Andy Wildman and Brian Goss

**Board Discussions**

- Innovation Think Tank Process

**Board Reports**

Dr. Jennifer Cornman  
Thomas Miller

C-TEC Board  
Granville Education Foundation

**Action Agenda**

As recommended by the Superintendent

**03.16.01 Approval of Fundraising Policy**

Moved by Mr. Ginise, seconded by Mr. Miller for approval of the Fundraising Policy effective immediately.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

**03.16.02 Approval of Unpaid Leaves of Absence**

Moved by Mr. Miller, seconded by Mr. Ginise for approval of the following unpaid leaves of absence:

- Flo Desmone, March 27, 2015
- Julie Wilcox, May 11 – 13, 2015

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.



Granville Board of Education  
REGULAR MEETING MINUTES  
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**03.16.03 Approval of Maternity Leave**

Moved by Mr. Miller and seconded by Mr. Ginise for approval of the following maternity leave of absence:

- Amber Gilsdorf, GHS Guidance Counselor, for a period of 8 weeks beginning on or before April 6, 2015.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

**03.16.04 Approval of Leaves of Absence**

Moved by Mr. Miller and seconded by Dr. Rentel for approval of the following leaves of absence:

- Debbie Lazorski, for a period of approximately six weeks beginning April 7, 2015.
- Patricia Brown, Granville Christian Academy school nurse, effective February 27, 2015 through the end of the year.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

**03.16.05 Approval of LCESC Contracts for 2015-2016**

Moved by Mr. Ginise and seconded by Dr. Rentel for approval of the following LCESC agreements for the 2015-2016 school year:

- Early Childhood Disabled Preschool Funding Flow Agreement
- Early Childhood Disabled Preschool Contract
- Special Education and Related Service's Contract.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

**03.16.06 Approval of Overnight Field Trips**

Moved by Mr. Ginise and seconded by Mr. Miller for approval of the Granville High School Band students to travel to Atlanta, Georgia for the Peach Bowl performance. They will leave December 28, 2015 and return January 1, 2016.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried as amended: *While supporting this resolution for the benefit on the Granville Marching Band, the Board does not support the views on Social issues of the Peach Bowl's corporate sponsor.*

**03.16.07 Approval of Extension of Contract with Shelly Fisher**

Moved by Mr. Miller and seconded by Dr. Rentel for approval to extend the contract with Shelly Fisher through March 10 for support work in the high school during transition to new principal's secretary at the high school.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.



Granville Board of Education  
REGULAR MEETING MINUTES  
March 16, 2015

## Consent Agenda

### 03.16.08 Approval of Routine Business by Consent

Moved by Mr. Ginise and seconded by Dr. Rentel for approval of the following items as recommended by the Superintendent:

**Adoption of Minutes:** Adopt the minutes of the regular Meeting of the Board of Education held on Monday, February 9, 2015.

#### Donations:

- \$2,000 for 2015-2016 FIRST Grant, FTC, for GHS/GMS from American Electric Power.
- \$2,000 for Granville Middle School Math Department from Dr. John R. Sadaghiani.
- \$360.00 from EF Tours for the Granville High School Costa Rica student trip in March, 2015.

#### Employment:

### 1. Supplemental Contracts for 2014-2015

*Superintendent recommends employment of the following supplemental contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.*

<u>Group 4</u>	<u>Name</u>
Assistant Softball	Caitlin Chaney
<u>Group 5</u>	
Asst. MS Track – Girls	Tiera Cramer

### 2. Resignation

*Superintendent recommends with appreciation of service, approval of the following resignation:*

- Sue Borchers Zeanah, Head Coach Girls Basketball, effective immediately.

### 3. Home Instructors for the 2014-2015 School Year

*Superintendent recommends employment of the following home instructors pending verification of all licensure requirements and BCII/FBI criminal records check.*

- Kim Pareso (retroactive to 2-28-15)



Granville Board of Education  
REGULAR MEETING MINUTES  
March 16, 2015

**4. Volunteers for the 2014-2015 School Year**

*Superintendent recommends employment of the following volunteer positions pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.*

- Tasha Paeltz, Drama Volunteer
- Gary Chisolm, Robotics Club Volunteer
- Kelly Gootee, Latin Trip Chaperone
- Lori Weaver, Girls Lacrosse Volunteer

**5. Substitute Bus Drivers for the 2014-2015 School Year**

*Superintendent recommends employment of the following volunteer positions pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.*

- Virginia McAnally (retroactive to February 9, 2015)

**6. Substitute Teachers for the 2014-2015 School Year**

*Superintendent recommends employment of the following substitute positions pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.*

- Kimberly McVey
- Kent Huffman

**7. Bus Aide for 2014-2015 School Year**

*Superintendent recommends employment of the following aide contract (s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.*

- Melinda VanWey (retroactive to 2-17-15)

**8. Extended Time Contract for the 2015-2016 School Year**

- Letitia Abram, GIS Librarian, 5 days
- Sarah Closson, GES Librarian, 5 days
- Dustin Grime, GMS Dean of Students, 5 days
- Erica Mackley, GMS Librarian, 5 days
- Misti Postle, GMS School Counselor, 10 days
- Ann Raffay, GHS School Counselor, 17 days
- Amber Gilsdorf, GHS School Counselor, 17 days
- Brandi Cooper, GHS School Counselor, 17 days
- Sally Gummere, GHS Librarian, 5 days



Granville Board of Education  
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**Classified Contracts**

- Tim Stanton, Theater Manager, extended time contract to be paid by time sheet, effective August 19, 2015, as a one-year contract for the 2015-2016 school year.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

**End of Consent Agenda**

**Finances**

The Treasurer recommends the acceptance of the following agenda items:

**03.16.09 Approval of Financial Statements**

Moved by Mr. Ginise, seconded by Dr. Rentel for approval of the February 2015 Financial Report (On file in the Treasurer's Office).

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

**03.16.10 Approval of Bond Resolution**

Moved by Mr. Ginise, seconded by Dr. Rentel for approval of the resolution authorizing the issuance of not to exceed \$26,980,000 of bonds for the purpose of refunding a portion of refunding bonds dated January 30, 2007 originally issued in the aggregate principal amount of \$29,464,971 for the purpose of advance refunding a portion of the (I) school improvement bonds, series 2001, dated October 1, 2001, originally issued in the aggregate principal amount of \$21,209,782; (II) school improvement bonds, series 2004, dated April 15, 2004, originally issued in the aggregate principal amount of \$9,870,000; (III) library improvement bonds, dated April 6, 2005, originally issued in the aggregate principal amount of \$5,175,000; and authorizing and approving related matters.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

**03.16.11 Approve Resolution to Transfer Funds**

Moved by Mr. Miller, seconded by Dr. Rentel to approve a resolution to give authority to the Treasurer to transfer money between the operating fund and the flexible spending account fund to preclude any temporary deficits in the flexible spending account fund from claims early in 2015, until such point where deductions from employee paychecks bring the revenues in line with claims.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.



Granville Board of Education  
REGULAR MEETING MINUTES  
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**03.16.17 Adjournment**

Moved by Dr. Rentel, seconded by Mr. Miller to adjourn the meeting at 8:33 p.m.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

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Dr. Jennifer Cornman, President

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Peg Betts, Treasurer Pro-Tem



# Monthly Financial Report

*For the F.Y. 2015 Month Ending: March*

Mike Sobul  
CFO/Treasurer  
[msobul@granvilleschools.org](mailto:msobul@granvilleschools.org)





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## Overview

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- 4 Revenues and expenses expected to both be slightly higher moving forward.
- 5 Revenues for the year are 6.8 percent above FY 2014.
- 6 Fiscal year 2015 actual expenditures are up 4.4% over the same period in fiscal year 2014.
- 7 Revenues in March were where we were expecting.
- 8 FTD Revenue is running slightly above estimates.
- 9 Monthly actual expenditures were below estimates by 4.2 percent.
- 10 Fiscal year-to-date expenditures through March are running about 0.1 percent above estimates.
- 11 Revenue received as a percentage of the fiscal year 2015 annual total is in line with prior years.
- 12 Expenditures as a percentage of annual total is in line with the last two years.
- 13 Monthly cash flow is projected to remain above minimum cash guidelines for all month through Fiscal Year 2016
- 14 The current all-funds cash balance at the end of March is \$13 million. This will be the high point in this fiscal year since all property tax collections are now in.

### Key Items

Spending levels should continue to moderate over the last three months of the year because of reduced community school deductions and lower diesel fuel costs.



## Updated Forecast Trend For The Month of March, F.Y. 2015

Forecasted Revenue and Expenditures Updated (if applicable) For the interim forecast period FY 2015 through FY 2017			
	2015	2016	2017
Total Revenue	\$26,680,505	\$26,462,122	\$26,911,280
Replace/Renew Levies	\$0	\$0	\$0
New Levies	\$0	\$0	\$0
Total Expenditures	\$24,880,567	\$25,928,873	\$27,036,469
Revenue Over/(Under) Expenditures	\$1,799,938	\$533,249	(\$125,188)
Cash Balance	\$4,536,279	\$5,069,528	\$4,944,340

### Variance between Updated and Filed Forecasts

	2015	2016	2017
<b>Total Revenues</b>			
Filed Forecast as of 10/23/2014:	\$26,514,786	\$26,330,293	\$26,770,179
Updated Forecast as of 4/13/2015:	\$26,680,505	\$26,462,122	\$26,911,280
Variance:	\$165,719	\$131,828	\$141,101
<b>Total Expenditures</b>			
Filed Forecast as of 10/23/2014:	\$24,874,211	\$25,820,249	\$26,884,731
Updated Forecast as of 4/13/2015:	\$24,880,567	\$25,928,873	\$27,036,469
Variance:	\$6,356	\$108,624	\$151,738
<b>Cash Balance</b>			
Filed Forecast as of 10/23/2014:	\$4,376,916	\$4,886,961	\$4,772,410
Updated Forecast as of 4/13/2015:	\$4,536,279	\$5,069,528	\$4,944,340
Variance:	\$159,363	\$182,567	\$171,930

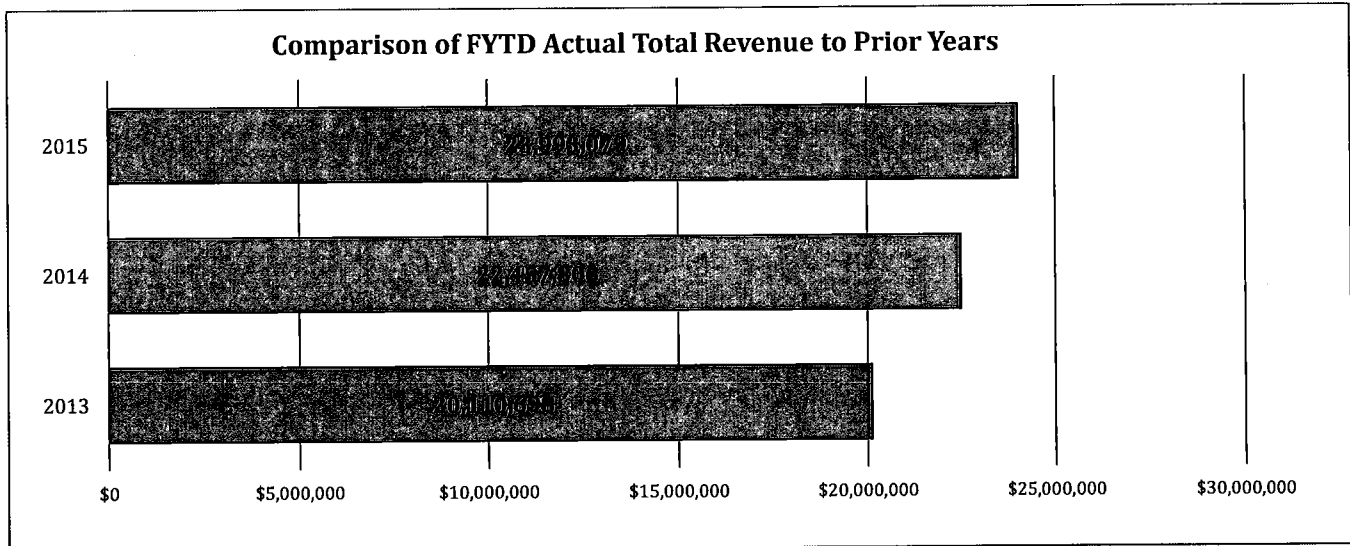
### In Perspective:

Overall finances remain slightly ahead of where they were at the time of the October forecast. All of the improvement is in the current fiscal year, as revenues are running about \$165,000 ahead of estimates while expenditures have exceeded estimate by about \$6,000.



## Fiscal Year To Date -- Year-Over-Year Revenue Comparison

Analysis of actual revenue for the fiscal year period July - March.



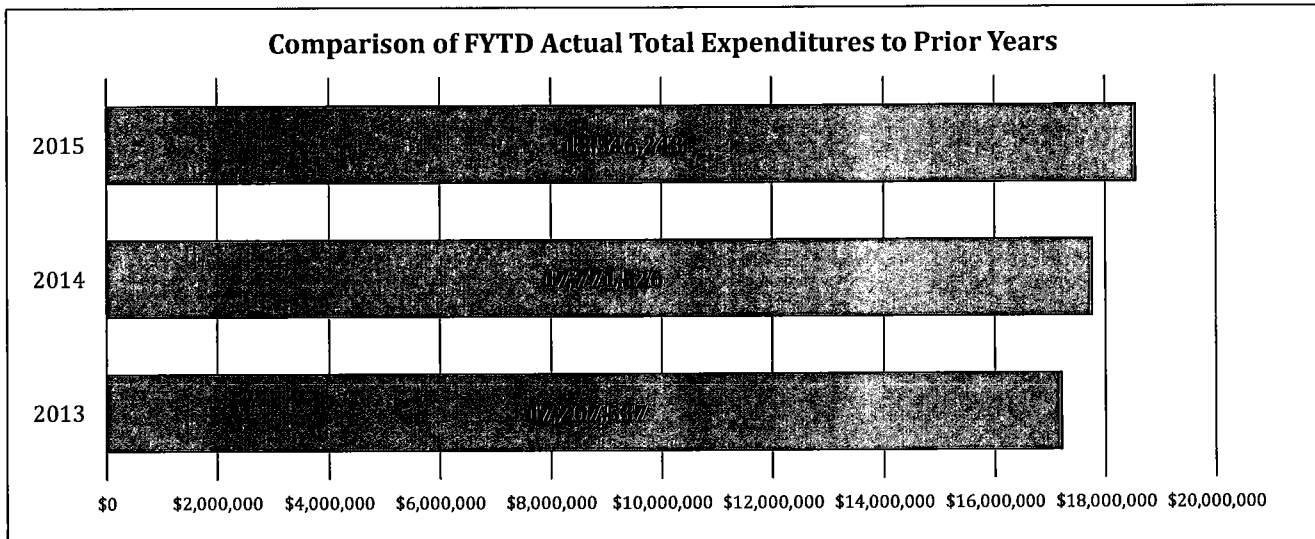
Percent of Annual Total		Actual Fiscal Year To Date Revenue, July - March			F.Y. 2015 YOY Change
		2013 FYTD	2014 FYTD	2015 FYTD	
62.8%	Real Estate Taxes	14,098,908	15,834,758	16,760,488	\$ 925,730
3.1%	Public Utility PP Taxes	658,515	737,670	814,610	\$ 76,940
0.0%	Income Tax	-	-	-	\$ -
23.9%	Unrestricted State-Aid	3,923,385	4,443,184	4,826,243	\$ 383,059
0.1%	Restricted State-Aid	8,469	5,568	16,337	\$ 10,769
7.5%	State Tax Reimb.	952,266	969,029	999,256	\$ 30,227
2.1%	Other Revenue	440,220	398,272	465,176	\$ 66,904
0.5%	Other Sources	28,935	69,325	110,969	\$ 41,644
100%	<b>Total</b>	<b>20,100,000</b>	<b>22,400,000</b>	<b>24,500,000</b>	<b>\$ 1,535,273</b>
<b>Total YOY Percentage Change</b>					<b>6.8%</b>

How does revenue compare to prior years?

Revenues are above last year by 6.8 percent. Most of that growth is due to this being the first full fiscal year of collections for the new levy and the 10.5 percent increase in basic aid from the state.

## Fiscal Year To Date -- Year-Over-Year Expenditure Comparison

Analysis of Actual Expenditures for the fiscal year period July - March.



Percent of Annual Total		Actual Fiscal Year To Date Expenditures, July - March			F.Y. 2015	
		2013 FYTD	2014 FYTD	2015 FYTD	YOY Change	
54.7%	Salaries	9,856,524	9,818,736	10,157,962	\$ 339,226	3.5%
24.3%	Benefits	4,000,879	4,220,792	4,569,663	\$ 348,871	8.3%
13.5%	Purchased Services	2,340,068	2,473,584	2,553,151	\$ 79,567	3.2%
3.7%	Supplies	578,473	616,388	660,100	\$ 43,712	7.1%
0.3%	Capital	34,469	48,145	51,321	\$ 3,176	6.6%
1.0%	Intergov., Debt, Interest	-	-	-	\$ -	0.0%
1.4%	Other Objects	391,732	334,860	309,219	\$ (25,641)	-7.7%
1.1%	Other Uses	5,392	259,021	244,827	\$ (14,194)	-5.5%
100%	Total Expenditures	\$17,206,534	\$17,741,526	\$18,246,243	\$ 774,717	
Total YOY Percentage Change					4.4%	

How do expenditures compare to prior years?

Expenditures have grown 4.4 percent from last year. Most of that growth is in personnel costs due to the negotiated salary increases and nearly a 10 percent increase in medical insurance costs.



## Month of March Actual Revenue Compared to Estimates

### Actual vs. Estimated Revenue Variance: March, F.Y. 2015



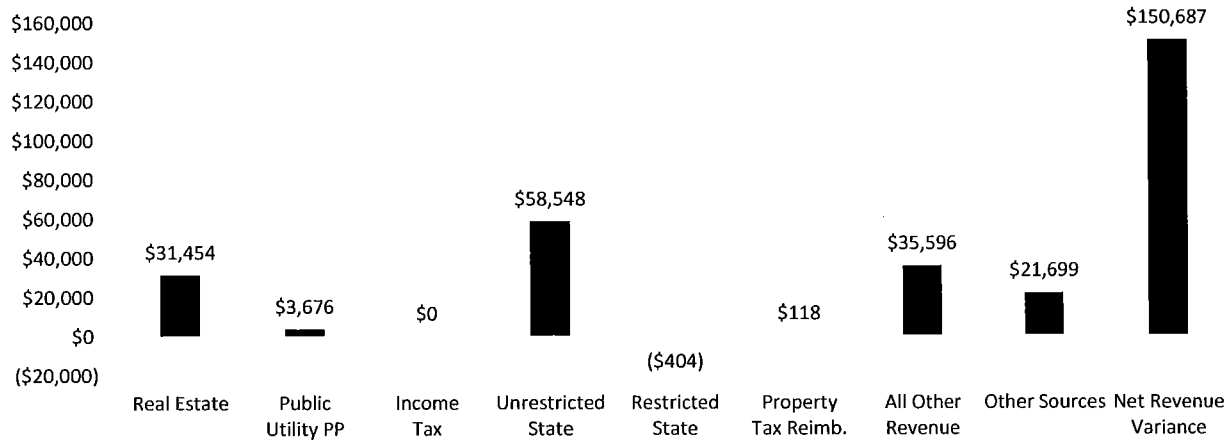
Ref	Revenue:	Actual for the Month of March	Estimated for the Month of March	Actual Over/ (Under) Estimate Variance
Row	For the F.Y. 2015 Month Ending: March			
A	1.010 - General Property Tax (Real Estate)	4,784,797	4,806,154	(21,357)
B	1.020 - Public Utility Personal Property	416,131	409,000	7,131
C	1.030 - Income Tax	-	-	-
D	1.035 - Unrestricted Grants-in-Aid	540,440	520,700	19,740
E	1.040 - 1.045 - Restricted Grants-in-Aid	574	700	(126)
F	1.050 - Property Tax Allocation	-	-	-
G	1.060 - All Other Operating Revenues	32,783	30,000	2,783
H	1.070 - Total Revenue	5,774,725	5,766,554	8,171
I	2.070 - Total Other Financing Sources	147	-	147
J	2.080 - Total Revenues and Other Financing Sources	5,774,872	5,766,554	8,318
				0.1%

How do revenue cash flow estimates for the month compare to actual?

Overall March revenues were on target with estimates.

## Fiscal Year To Date (July - March) Actual Revenue Compared to Estimates

### Actual vs. Estimated Revenue Variance: July - March, FY 2015



Revenue:		Actual July - March	Estimated July - March	Actual Over/ (Under) Estimate Variance
For the FY 2015 Period July - March				
K	1.010 - General Property Tax (Real Estate)	16,760,488	16,729,034	31,454
L	1.020 - Public Utility Personal Property	814,610	810,934	3,676
M	1.030 - Income Tax	-	-	0
N	1.035 - Unrestricted Grants-in-Aid	4,826,243	4,767,695	58,548
O	1.040 - 1.045 - Restricted Grants-in-Aid	16,337	16,741	(404)
P	1.050 - Property Tax Allocation	999,256	999,138	118
Q	1.060 - All Other Operating Revenues	465,176	429,580	35,596
R	1.070 - Total Revenue	23,882,110	23,753,122	128,988
S	2.070 - Total Other Financing Sources	110,969	89,270	21,699
T	2.080 - Total Revenues and Other Financing Sources	23,993,079	23,842,392	150,687
				0.6%

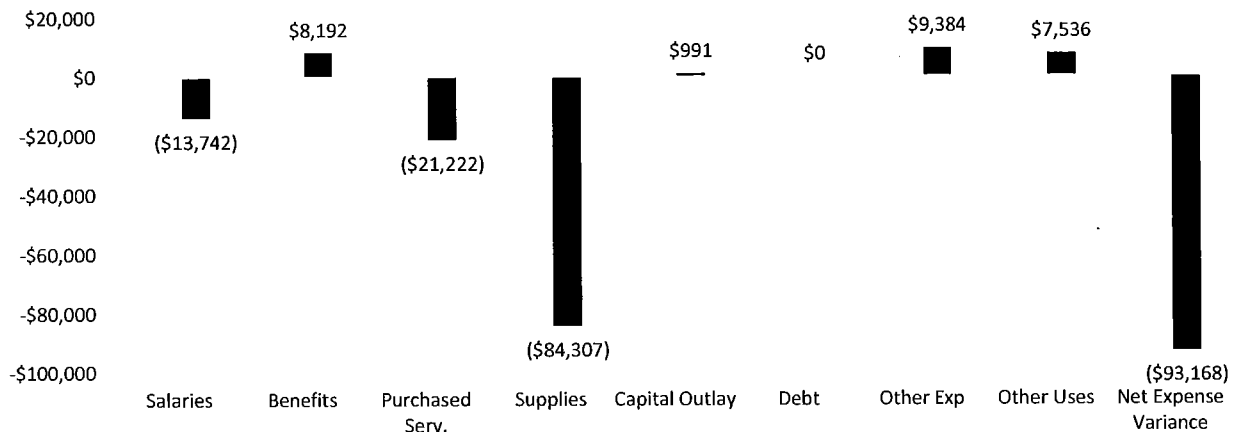
How do revenue cash flow estimates FYTD compare to actual?

Year to date revenues are 0.6 percent above estimates. There is no one component of revenue that is significantly different from expectations.



## Month of March Actual Expenditures Compared to Estimates

Actual vs. Estimated Expenditure Variance: March, F.Y. 2015



Ref	Expenditures:	Actual for the Month of March	Estimated for the Month of March	Actual Over/ (Under) Estimate Variance
Row	<b>For the F.Y. 2015 Month Ending: March</b>			
A	3.010 - Personnel Services	1,188,258	1,202,000	(13,742)
B	3.020 - Employees' Retirement/Insurance Benefits	502,192	494,000	8,192
C	3.030 - Purchased Services	247,778	269,000	(21,222)
D	3.040 - Supplies and Materials	60,693	145,000	(84,307)
E	3.050 - Capital Outlay	2,991	2,000	991
F	3.060 - 4.060 - Intergovernmental, Debt & Interest	-	-	-
G	4.300 - Other Objects	138,465	129,081	9,384
H	4.500 - Total Expenditures	2,140,377	2,241,081	(100,704)
I	5.040 - Total Other Financing Uses	9,636	2,100	7,536
J	5.050 - Total Expenditures and Other Financing Uses	2,150,013	2,243,181	(93,168)
				-4.2%

How do expenditure cash flow estimates for the month compare to actual?

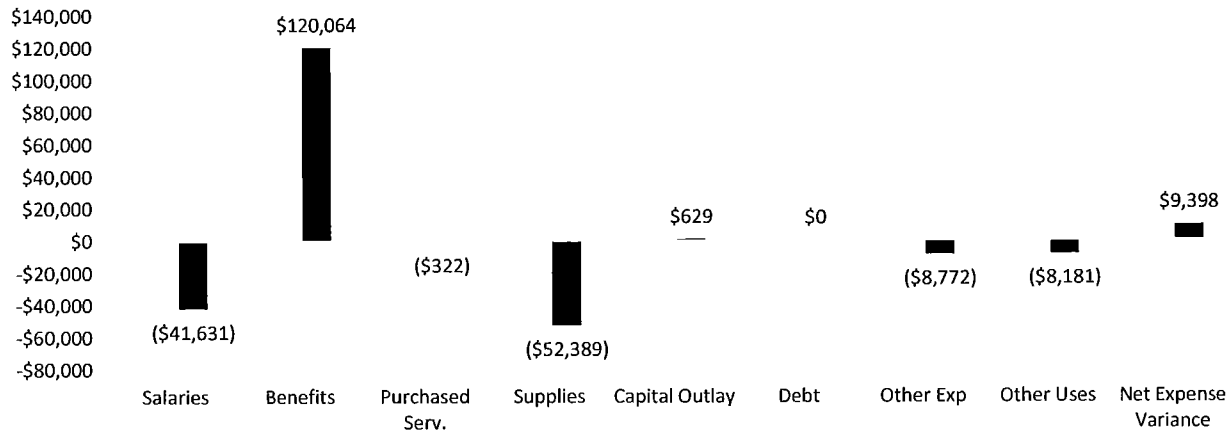
Expenditures in March were about four percent below estimate. Most of that was in Materials and Supplies. This is primarily due to timing as more purchasing has been done earlier in the year in FY 2015.





## Fiscal Year To Date (July - March) Actual Expenditures Compared to Estimates

Actual vs. Estimated Expenditure Variance: July - March, FY. 2015



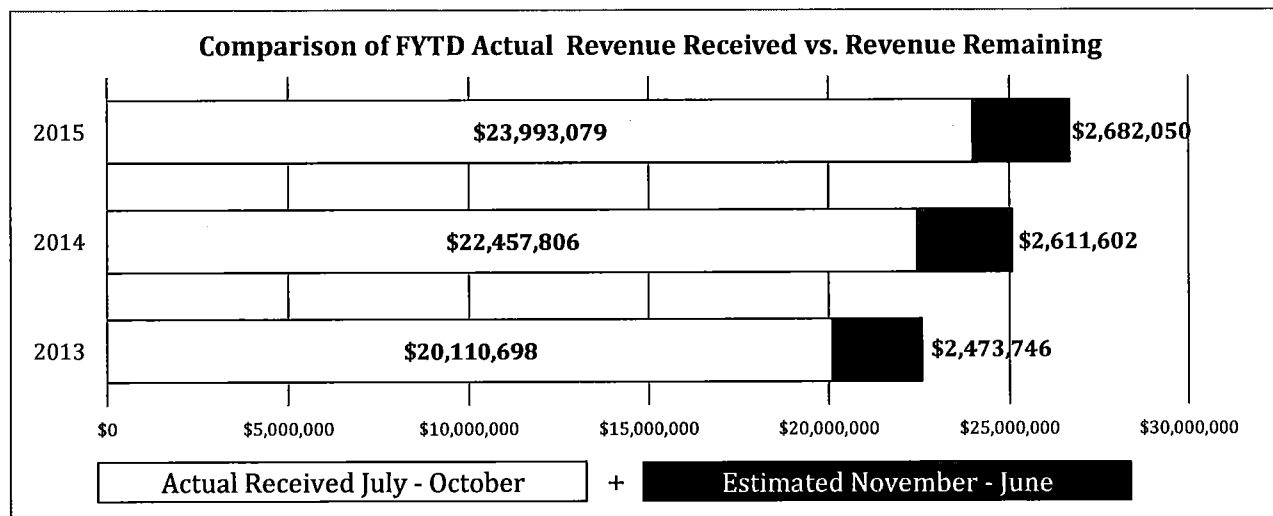
Expenditures:		Actual July - March	Estimated July - March	Actual Over/ (Under) Estimate Variance
For the FY. 2015 Period: July - March				
K	3.010 - Personnel Services	10,157,962	10,199,593	(41,631)
L	3.020 - Employees' Retirement/Insurance Benefits	4,569,663	4,449,599	120,064
M	3.030 - Purchased Services	2,553,151	2,553,473	(322)
N	3.040 - Supplies and Materials	660,100	712,489	(52,389)
O	3.050 - Capital Outlay	51,321	50,692	629
P	3.060 - 4.060 - Intergovernmental, Debt & Interest	-	-	-
Q	4.300 - Other Objects	309,219	317,991	(8,772)
R	4.500 - Total Expenditures	18,301,416	18,283,837	17,579
S	5.040 - Total Other Financing Uses	244,827	253,008	(8,181)
T	5.050 - Total Expenditures and Other Financing Uses	18,546,243	18,536,845	9,398
				0.1%

How do expenditure cash flow estimates FYTD compare to actual?

Year to date spending is essentially on target. Benefits are running ahead of expectations because of unexpected increases in health care enrollments during the open enrollment period in October. All other areas are running below estimates to mostly offset the increase in benefit costs.



## Fiscal Year 2015 Actual Revenue Plus Remaining Estimated



	FYTD 2015 Actual through July - March	Estimated for Remaining Months April - June	Total Annual Projected from Actual/Est. Cash Flow
<b>Revenue for FY 2015</b>			
1.010 - General Property Tax (Real Estate)	16,760,488	-	16,760,488
1.020 - Tangible Personal Property Tax	814,610	-	814,610
1.030 - Income Tax	-	-	-
1.035 - Unrestricted Grants-in-Aid	4,826,243	1,562,100	6,388,343
1.040 - 1.045 - Restricted Grants-in-Aid	16,337	21,680	38,017
1.050 - Property Tax Allocation	999,256	1,009,070	2,008,326
1.060 - All Other Operating Revenues	465,176	89,200	554,376
1.070 - Total Revenue	23,882,110	2,682,050	26,564,160
2.070 - Total Other Financing Sources	110,969	-	110,969
2.080 - Total Rev. and Other Financing Sources	23,993,079	2,682,050	26,675,129

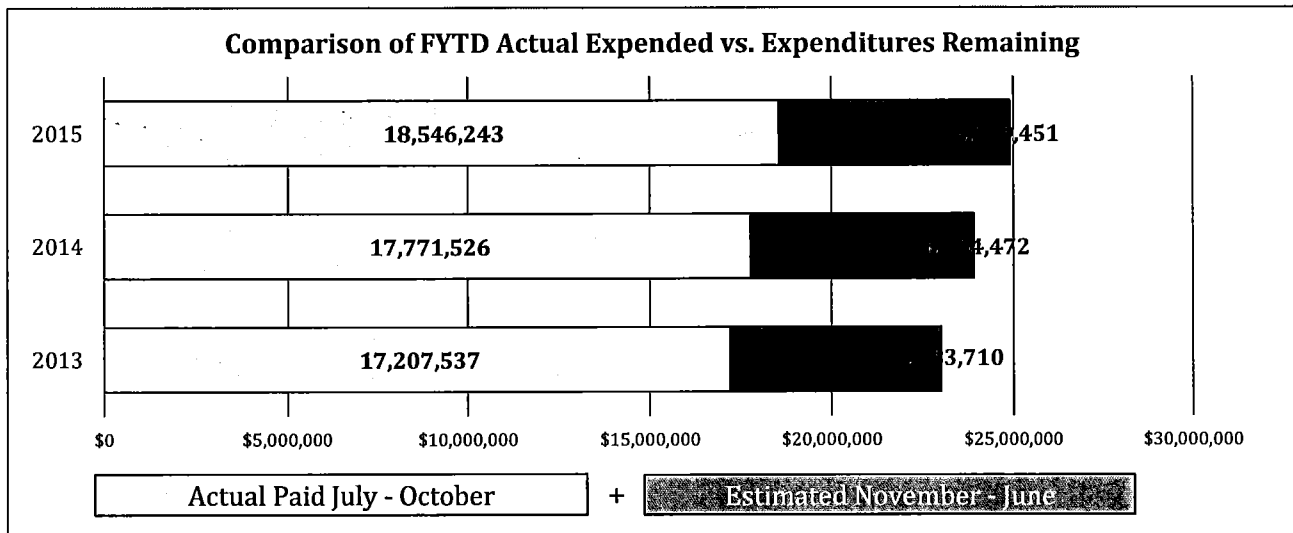
How does FYTD revenue received compare to prior years?

The percentage of revenues received this year is in line with prior years.

	% of Annual Total Received July - March	% of Annual Remaining April - June
F.Y. 2015	89.9%	10.1%
F.Y. 2014	89.6%	10.4%
F.Y. 2013	89.0%	11.0%



## Fiscal Year 2015 Actual Expenditure Plus Remaining Estimated



	FYTD 2015 Actual through July - March	Estimated for Remaining Months April - June	Total Annual Projected from Actual/Est. Cash Flow
<b>Expenditures for FY 2015</b>			
3.010 - Personnel Services	10,157,962	3,455,216	13,613,178
3.020 - Employees' Retirement/Insurance Benefits	4,569,663	1,532,429	6,102,092
3.030 - Purchased Services	2,553,151	847,500	3,400,651
3.040 - Supplies and Materials	660,100	211,468	871,568
3.050 - Capital Outlay	51,321	12,798	64,119
3.060 - 4.060 - Intergovernmental, Debt & Interest	-	239,740	239,740
4.300 - Other Objects	309,219	29,000	338,219
4.500 - Total Expenditures	18,301,416	6,328,151	24,629,567
5.040 - Total Other Financing Uses	244,827	31,300	276,127
5.050 - Total Expenditures and Other Financing Uses	18,546,243	6,359,451	24,905,694
Percentage of Annual Total	74.5%	25.5%	

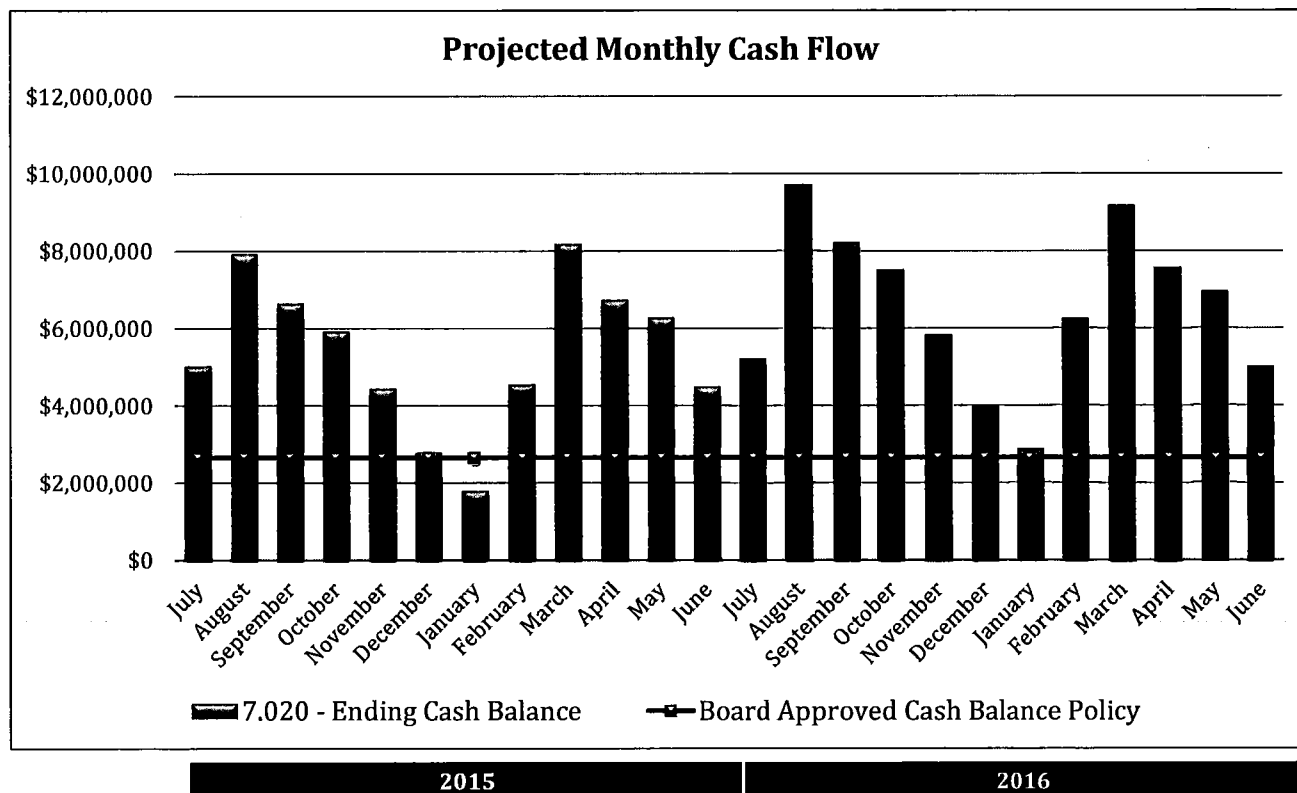
How does FYTD expenditures compare to prior years?

The percentage of revenues year to date are in line with previous years.

	% of Annual Total Received July - March	% of Annual Remaining April - June
F.Y. 2015	74.5%	25.5%
F.Y. 2014	74.3%	25.7%
F.Y. 2013	74.8%	25.2%



## Monthly Cash Balance Estimates Fiscal Years 2015 and 2016



### In Perspective:

Cash balances for the remainder of 2015 and for 2016 are expected to remain above the board adopted cash balance guideline level in every month.



## Cash Reconciliation

DATE: 04/08/2015  
TIME: 11:11

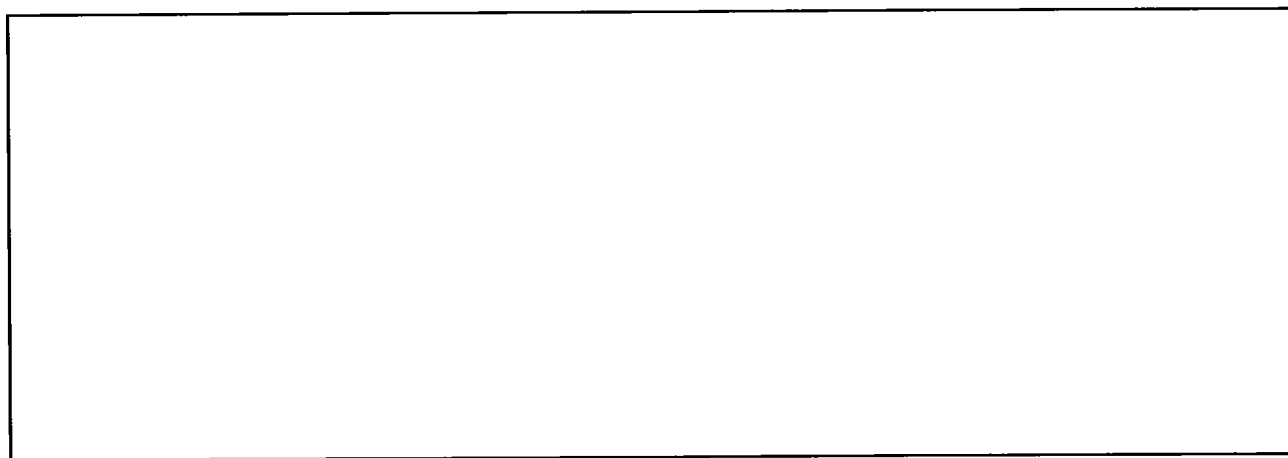
GRANVILLE EXEMPTED VILLAGE  
CASH RECONCILIATION AS OF 03/31/2015

PAGE: 1  
(USAEMSEOT)

	SUB-TOTALS .....	TOTALS .....
<b>Gross Depository Balances:</b>		
ICS MMA	\$ 10,151,957.76	
PARK NATIONAL BANK - NEW GENERAL	250,000.00	
ICS DEMAND	1,337,343.28	
STAR OHIO PLUS - INVESTMENT ACCT	0.00	
STAR OHIO	128,871.92	
PARK NATIONAL BANK-FOOD SERVICES	79,290.44	
PARK NATIONAL BANK-FSA ACCOUNT	2,972.79	
	-----	
<b>Total Depository Balances (Gross)</b>		<b>\$ 11,950,436.19</b>
<b>Adjustments to Bank Balance:</b>		
Cash in Transit to Bank	\$ 2,370.88	
Outstanding Checks	207,439.96-	
Adjustments	0.00	
PARK NATIONAL BANK BOND PRINCIPAL/INTERE		
STRS BOARD SHARE DEBIT		
RECONCILING ADJUSTMENT		
	-----	
<b>Total Adjustments to Bank Balance</b>		<b>205,069.08-</b>
<b>Investments:</b>		
Treasury Bonds and Notes	\$ 0.00	
Certificate of Deposits	1,250,023.97	
Other Securities	0.00	
<b>Other Investments:</b>		
HOBEN SCHOLARSHIP	\$ 4,005.91	
BOB FOSE MEMORIAL	1,800.77	
Eikenberry Memorial Acct.	10,016.31	
CONSOLO ACCT	2,500.00	
MARSHALL ACCOUNT	4,528.00	
	-----	
<b>Total Investments</b>		<b>1,272,874.96</b>
<b>Cash on Hand:</b>		
Petty Cash:		
Change Cash:		
Cash with Fiscal Agent	0.00	
	-----	
<b>Total Cash on Hand</b>		<b>0.00</b>
		-----
<b>Total Balances</b>		<b>\$ 13,018,242.07</b>
		=====
<b>Total Fund Balance</b>		<b>\$ 13,018,242.07</b>
		=====



## Supplement - CFO Discussion Item, Real Estate



## FYTD Revenue Estimates Compared to Approved Forecast

March, FY 2015

	Difference	Proj. from Current 5year Forecast 2015	Proj. from Actual/Est. Cash Flow 2015
<b>Revenue:</b>			
1.010 - General Property Tax (Real Estate)	-	16,760,488	16,760,488
1.020 - Public Utility Personal Property	210	814,400	814,610
1.030 - Income Tax	-	-	-
1.035 - Unrestricted Grants-in-Aid	22,749	6,365,594	6,388,343
1.040 - 1.045 - Restricted Grants-in-Aid	(404)	38,421	38,017
	-	-	-
1.050 - Property Tax Allocation	(1,083)	2,009,409	2,008,326
1.060 - All Other Operating Revenues	(4,794)	559,170	554,376
1.070 - Total Revenue	16,678	26,547,482	26,564,160
2.070 - Total Other Financing Sources	(22,054)	133,023	110,969
2.080 - Total Revenues and Other Financing Sources	(5,376)	26,680,505	26,675,129



## FYTD Expenditure Estimates Compared to Approved Forecast

March, FY 2015

	Difference	Proj. from Current 5year Forecast 2015	Proj. from Actual/Est. Cash Flow 2015
<b>Expenditures:</b>			
3.010 - Personnel Services	(8,742)	13,621,920	13,613,178
3.020 - Employees' Retirement/Insurance Benefits	48,395	6,053,697	6,102,092
3.030 - Purchased Services	54,154	3,346,497	3,400,651
3.040 - Supplies and Materials	(52,390)	923,958	871,568
3.050 - Capital Outlay	629	63,490	64,119
3.060 - 4.060 - Intergovernmental, Debt & Interest	-	239,740	239,740
4.300 - Other Objects	(8,738)	346,957	338,219
4.500 - Total Expenditures	33,308	24,596,259	24,629,567
5.040 - Total Other Financing Uses	(8,181)	284,308	276,127
5.050 - Total Expenditures and Other Financing Uses	25,127	24,880,567	24,905,694





